

CHILD SAFETY CODE OF CONDUCT

This code of conduct outlines appropriate standards of behaviour by adults towards children.

The Code of Conduct aims to protect children and reduce opportunities for abuse or harm to occur. All Bendigo Triathlon Club members, volunteers and spectators are required to comply by:

- Adhering to our Child Safe Policy
- Taking all reasonable steps to protect children from abuse
- Treating everyone with respect, including listening to their ideas and opinions
- Welcoming all children and their families regardless of their background or ability
- Respecting cultural, religious and political differences
- Modeling appropriate adult behaviour
- Listening to children and responding to them appropriately
- Reporting on any breaches to this Code of Conduct, complaints or concerns
- Being open and transparent when working with children
- Respecting the privacy of children and their families, only disclosing information to people who need to know

Bendigo Triathlon Club members and associates **must NOT**:

- Seek to use children to meet the needs of adults where there is no benefit to the child
- Ignore or disregard any concerns, suspicions or disclosures of child abuse
- Use prejudice, oppressive behaviours or language with children
- Encourage or engage in excessively rough physical games
- discriminate on the basis of age, gender, race, culture, vulnerability or sexuality
- Initiate unnecessary physical contact with children or do things of a personal nature that that children can do for themselves such as toileting or changing clothes
- Undertake any intimate or close physical contact such as a massage or rub down without the presence of another adult, preferably a parent of the child, present
- Develop "special" relationships with specific children or show favouritism through the provision of gifts or attention
- Have unauthorized contact with children online or by phone
- Take, keep or distribute photographs of children other that those taken with explicit consent from the child and their parent

VERSION CONTROL:

Version	Date	Author	Comments
1.0	Monday 11 th June 2018	K. Carter	



CHILD SAFETY REPORTING PROCESS

WHO CAN REPORT?	CHILD / PARENT/ GUARDIAN CLUB / COMMITTEE MEMBER GUEST MEMBER		
WHAT TO REPORT?	 Any abuse or harm allegation, suspicion or observation Any breach of Bendigo Triathlon Club's Child Safety Code of Conduct Any child safety issue or concern 		
	CALL 000 IF A CHILD IS IN IMMEDIATE DANGER		
HOW?	Face-to-face verbal report, letter, email, telephone call, meeting		
WHO TO?	Bendigo Triathlon Club President and/or Race Director and nominated Club Child Safety Officer		
WHAT HAPPENS NEXT?	 The Child Safety Officers will: Offer support to the child, the parents, the person who reports and the alleged person Initiate internal processes to ensure the safety of the child, clarify the nature of the complaint and commence assessment process Decide in accordance with legal requirements and Bendigo Triathlon Club's Child Safety Policy, whether the matter should/must be reported to the Police or Child Protection and make a report as soon as possible 		
OUTCOME	Investigation; disciplinary process; outcome decided; relevant members, volunteers, parents and child notified of outcome of investigation; policies and procedures updated where necessary		

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Note that:

- Under the Victorian criminal code, adults MUST report to police if they have any reasonable belief that a sexual offence has been committed by another adult (over 18) against a child under the age of 16.
- If a person holds a position of authority in an organisation that works with children, and they know there is a substantial risk another adult associated with the organisation may commit a sex offence against a child under 16, and they have the power to reduce that risk and fail to do so, they are criminally negligent.

I have read Bendigo Triathlon Club's Child Safety Code of Conduct and agree to abide by it at all times.

NAME: SIGNATURE: POSITION: DATE:

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